

**RLS Board Open Session Meeting Minutes
February 16, 2023 6:30pm
In Person Meeting at RLS**

Voting Board Members Present: John Leuenberger, Fonda Ingram, David Miller, Michelle Wood, John Heilman, Chris Johanson, Bill Xenakis, Neil Porter

Absent: Mackenzie Sottini

Non-Voting Board Members Present: Bob Unger, Carey Reynik
Absent: Pastor Jonathan Blanke

Staff Present: Rosie Creasy, Deb Mahan
Absent: Robin Hester

Presiding Officer John Leuenberger opened the meeting at 6:31pm and Rosie Creasy led the opening prayer.

Principal's Report

Bob Unger reported that Lutheran Schools week will be observed March 5 – 12. There will be temple talks at the March 4 & 5 worship services and the RLS Choir/Chorus will sing at the 11:00am worship service on March 12.

Bill Xenakis updated us on the Gateway “Baby Bottle” service project. The school raised \$300 from classroom bottles and the church raised close to \$9,000 total.

Bob reviewed upcoming dates:

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| Feb 17 | Early Release |
| Feb 20 | No School - Presidents Day holiday |
| March 5-11 | Lutheran Schools Week |
| March 8-10 | NCTies Conference |
| March 14 | Cultural Arts: Atlantic Coast Theatre |
| March 17 | Early Release |
| March 22 | Lake County Choir/Band (Wisconsin HS performing at our Lenten Serv.) |
| March 31 | Early Release |
| April 3-10 | Easter Break |

RLS student teams will present technology projects on March 9 at The Raleigh Convention Center as part of the NCTies Conference.

Bob gave the principal call update. Jon Fraker has been sent email and hard copies of our Principal Call. He has been invited to come to RLS for a visit for which we would cover expenses.

Admission and Marketing Report

Rosie Creasy reported she is receiving new applicants every day. Student numbers should be a bit more solid next month after financial assistance letters go out and commitments are made. She is currently monitoring class sizes, but we need firm numbers and potential new principal input to determine if there will be any classes split into 2. This could also then require hiring of additional teachers.

There are 3 summer camps scheduled: Dance, Cheerleading, and STEM/Coding.

Surveys for girls soccer and boys baseball did not indicate enough interest to form teams.

Teacher Rep News

Carey Reynik said all appears to be going well with no additional report.

Treasurer's Report

David Miller reported there were no issues or items to report.

Deb Mahan added that we have secured a new 3 year contract for our Website which is up and running with no issues.

Mid-year Survey

To be discussed in closed session.

The teacher survey closed today for responses.

Committee Updates

Neil Porter reported that the **Board Policy Manual Committee** met on February 13 to discuss a couple of areas and also discovered the current posted copy (2019) should have been updated with changes made in 2020. Neil is working to remedy this and get the most current version posted in our Google Drive.

Michelle Wood gave a review of the current changes the committee wanted to make to section 310. Scholarship Program for Pastors and Commissioned RLC Staff.

MOTION: Neil Porter moved to approve the **Proposed Revisions for clarification in section 310 of the RLS Board of Directors Policy Manual:**

- Change the word Commissioned to **Called** in all places referenced in section 310.
- Add **/RLS** to Section Heading.
- Add **of RLC and RLS** at the end of the 1st sentence under Procedure.
- Add **RLC or** to Number 1 under Procedure.

The Revised Policy Statement would read: Page 47 - 48

310. SCHOLARSHIP PROGRAM FOR PASTORS AND **CALLED** RLC/RLS STAFF

POLICY

Resurrection Lutheran School (“RLS”) cherishes its relationship with Resurrection Lutheran Church (“RLC”) and is especially pleased to welcome the matriculation of the children of our pastors and **called** staff, as their presence serves to strengthen the ties between us.

PROCEDURE

RLS offers scholarships to the sons and daughters of RLC Pastors and **called** Staff of RLC and RLS. The following rules apply to the Ministerial Scholarships:

1. The child’s parent must be a current RLC pastor or a “Called” member of **RLC or** RLS staff.
2. The scholarship amount is funded by RLS and RLC at levels to be determined annually.
3. The applicants are required to apply each year to remain eligible for the scholarship by completing the Ministerial/Pastoral Scholarship Form, which will be developed by the school administration in either paper or electronic form. This form must request all necessary and sufficient information for the determination of the scholarship amounts.

Based on annual budgets, tuition discounts may be available for non-**called** staff. Details shall be included in the Staff Handbook.

Chris Johanson seconded the motion.

VOTE: The motion passed.

John Heilman gave an update for the **Endowment Committee**. They met today, 2/16, to lay a foundation of what we have and what we want to do and can do with our endowment funds. An overview of our funds was given to the committee by guest John Wood, member of the Church Endowment Committee. They would like to develop a Fund Drive to increase the principal balance of our funds in order to eventually receive more funds for use annually. They would like to come up with ways to target bequests, one-time gifts, etc. They will explore which of the 3 endowment funds would serve our purpose in receiving donations as well as communicating with the church so there are no overlaps in fund raising.

*John asked that the Handouts provided by John Wood from their meeting be attached to these minutes.

[Attachment1 Endowment Info Handout](#) [Attachment2 Endowment Request Form](#)

Presiding Officer, John Leuenberger adjourned the meeting at 7:24pm.

Minutes submitted by Secretary, Michelle Wood.