

## **RLS Board Open Session Meeting Minutes 8/20/20**

### **\*Meeting held Online**

**Voting Board Members:** David Robison, Tim Farmer, John Whatley, Michelle Wood, Neil Porter, Linda Cook, Jacin Suskin, Bee Persson

**Non Voting Board Members:** Tom Kolb, Chris Johanson

**Staff:** Rosie Creasy

Presiding Officer David Robison opened the meeting at 6:30 PM, Linda led the opening prayer.

### **Principal's Report**

Tom brought the board up to speed on the operational start of the school year. Teachers and staff are focused on a smooth opening with respect to the Covid protocols while ensuring everyone is following best practices.

Morning carpool has worked quite well, but afternoon carpool efficiency needs to be improved. The leadership of Dianne Hooper in the AM carpool has been a big help.

Extra curricular/enrichment classes are not quite ready to start. Teachers and staff are working to ensure protocols and procedures are set at this time before initiating instruction for these classes. The plan at this time is to be ready the first week of September, with one class per day and the teachers visiting the classrooms to ensure best Covid practices.

Celito has not completed the broadband upgrade yet. The expectation is that this will be done very soon. Fortunately, there have been no network issues that have occurred as of yet.

Tom shared that there are a select few students who are distance learning from home as the school year gets underway. Chris added that the work packets for the remote students are prepared and picked up on Monday of each week, then returned completed by students the following Monday.

Tom instructed board members that per the Red Plan operational guidelines developed by the Task Force, RLS is prepared for the transition if needed.

Tom and the board shared thanks to Linda and her crew from the quilting club for their work in providing masks to students.

Lindsey Hignite has worked diligently to get her classroom prepared for the new group of Kindergarteners. Likewise, new teachers Joe Duprey and Stephanie Lee have stepped up and are focused on their new roles at RLS.

Tom tells us that plexiglass partitions will be installed in the IT room in the coming days.

Hilary Liles will be leading the Library on a Cart program. She will also be assisting as a substitute teacher and providing lunch supervision.

Chapel will be livestreamed on the Youtube channel, with the selected class for the week in attendance leading the service.

### **Admissions Report**

Rosie informed the board that RLS classes are at capacity under the current Covid protocols. The increased interest from applicants mid summer has resulted in filling available slots, while an additional Kindergarten was added (Kindergarten A and Kindergarten B)

RLS has fifty three new students and thirty five new families this year.

The PSO is getting up to speed to facilitate family networking and relationship nurturing.

The board took a few minutes to discuss the importance of supporting our families, keeping lines of communication open and focusing on responding to needs. Jacin asked that board members spend some time focusing on ideas that will encourage family retention and engagement at RLS over the long term.

### **Treasurer's Report**

Tim worked hard to prepare documents and information in preparation for the Church Council and the recent voters meeting. Next month, the fine tuning of the budget will be completed as there are a few moving parts to be addressed. It's been quite a dynamic these past six to eight weeks. Some expense lines will need adjustment with the increased enrollment as well as employee benefit cost updates and finalized numbers on teacher contracts.

**President's comments**

Dave shared the plan for the RLS Board calendar preview (a proforma planning calendar).

Presiding officer David Robison adjourned the meeting at 7:23 pm.

*Minutes submitted by Secretary Neil Porter*