

RLS Board Open Session Meeting Minutes
August 19, 2021
In Person Meeting at RLS

Voting Board Members Present: David Robison, Tim Farmer, Michelle Wood, Neil Porter, Bee Persson, Bill Xenakis, Tom Farr, Chris Johanson.
Not Present: Mackenzie Sottini

Non Voting Board Members Present: Bob Unger, Pam Daniels, Pastor Jonathan Blanke

Staff Present: Rosie Creasy, Deb Mahan, Robin Hester.

Presiding Officer David Robison opened the meeting at 6:36 PM. Bee Persson led the opening prayer.

Treasurer's Report:

Tim reported this being our first month of the new budget cycle, there is not much to report. He noted the July Computer Software expense with a substantial variance from last year's expense at this point. This amount reflects our new software contract that required 50% due up front. Our first Payroll expense will be the end of August.

COVID Policy Feedback:

The majority of faculty met last Thursday and talked through policy. It was then shared with RLC staff this Wednesday.

In our updated Healthy Together plan, we are asking parents to be more proactive in following procedures such as: screening their child themselves for any symptoms and test if needed because of exposure, travel, etc. Informed Consent Agreements will be sent out as soon as the policy updates for 2021-2022 have been approved by the Board.

There was discussion over some parent questions which concluded with us all having to rely on our parents to follow appropriate protocol.

Principal's Report:

Bob reported a great start to the year with lots of good energy. Students were excited and happy to be in school. Parents were also excited and appreciative. He thanked Pastor Jonathan and Pastor Zach for leading Opening Chapel Worship Service on

August 18, with grades 3-5 (larger cohort) in attendance and watched via live-stream on the RLC YouTube channel by the rest of the school.

Garett is creating 2 lines through the bottom sections of the parking lot to alleviate cars waiting on Lochmere Drive during car pool.

Bob provided the Board with a list of all RLS Staff. All subjects are now covered and staff has been hired. We have a number of new staff members, full and part-time, that Robin Hester is helping become acclimated and feeling prepared and comfortable in their respective classrooms.

During our August 24th Virtual Back to School Night, Bob will present a Principal's Message while Pastor Jonathan and Pastor Zach will also share a Message followed by all the classrooms going live where there will be opportunities for questions.

The Student and Staff Handbooks are in the process of being updated. Bob will address the important items in the Parent Handbook in the Principal's Message for Back to School Night. Tom Farr had some suggestions for items to be included in the handbooks and Bob was to get with him for details.

Bob requested that each board member please read the updated proposed Healthy Together Plan and submit any changes and/or approval vote by Monday in reply to an email that Dave will send to all board members.

Field trips are not being totally ruled out right now. Each request will be looked at individually with all details considered in order to make a healthy and informed decision.

As of right now, no visitors are allowed in the classroom. Food for birthdays, etc. will be allowed but it should be store bought and individually packaged. The PSO is working with My Hot Lunchbox again this year to reinstate lunch deliveries.

Uniform Dress code will be emphasized and more intentional this year.

Important dates:

August 18 = start of school (8-18/19 staggered entry Kindergarten)

August 19 = first full day of school

August 20 = full day of school for the entire student body

August 24 = Virtual Back to School Night

September 6 = Labor Day (Holiday)

Admissions & Marketing Report:

Rosie reported there was a small but mighty group at the school for clean up on Saturday.

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Rosie will send our staff list to Jamee Thieme of the RLC Prayer Group in order to initiate the teacher/prayer partner program for this year. It was a great experience and so appreciated by our teachers last year. Pastor Jonathan also asked her to send him a list of families that may not have a church home.

We have surpassed our student number goal and have only a limited number of classroom spots available. A sign/banner has been ordered that will show a picture of our anticipated playground renovation!

We are working with RLP (which starts September 9) to have the 1st tier parking area clear for outside classes.

Teacher Adoption/Buddies:

Dave reviewed the program we started last year with board members contacting several staff members throughout the year. We agreed to do this again this year. Dave will send out a list with our designated buddies. Neil will send some talking points to share with them.

Other:

Should we know of anyone interested in the RLS Principal position, send any names or refer people to David Robison.

Presiding Officer, David Robison adjourned the meeting at 7:43pm.

Minutes submitted by Secretary Michelle Wood

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