

**RLS Board Open Session Meeting Minutes**  
**January 20, 2022**  
**\*Virtual Meeting – Go To Meeting**

**Voting Board Members Present:** David Robison, Tim Farmer, Michelle Wood, Neil Porter, Bee Persson, Bill Xenakis, Chris Johanson, Tom Farr.  
Absent: Mackenzie Sottini

**Non Voting Board Members Present:** Bob Unger, Pam Barnette, Pastor Jonathan Blanke.

**Staff Present:** Rosie Creasy, Deb Mahan, Robin Hester.

Presiding Officer David Robison opened the meeting at 6:32pm and Rosie Creasy led the opening prayer. \*The meeting was held virtually due to weather concerns.

### **Principal's Report**

#### **Healthy Together**

According to CDC and NCDH - "Fully Vaccinated" now requires the booster  
Efficacy of PCR vs. antigen testing – After meeting with the staff, Bob says they feel the PCR is more reliable and they will suggest families use this test when testing is needed.

#### **Classroom Plan for 2022**

Still too early to develop a definitive plan for room/space usage. Should have more clarity in February or March.

#### **Lutheran Schools Week**

(SED) Mar 6-13

Temple Talk – March 12/13 Worship Services

Students will sing at church service on March 13, 2022.

#### **Miscellaneous**

Not Even One initial presentation

"Not Even One" New initiative from the Lutheran Missouri Synod.

Tom Kolb presented this to staff January 11.

LCMS and MinistrySafe are proud to work together to protect children and those who serve them! (Sexual Abuse)

Next step is to secure a video link and code for each teacher to view on-line in order to become certified and get Continuing Ed credit.

Sanctity of Life – RLC and RLS

Gateway "Baby Bottle" service project (Jan 24 – Feb 4)

Bill Xenakis has ordered and will deliver baby bottles for the school to use in this project.

Virtual [Hybrid] Instruction – Omicron Variant

Bob talked about this at his staff meeting. Most every teacher offered some form of alternative instruction for children who were out of school after the holidays.

The canopies have been removed from our outdoor classroom spaces and will remain off until warmer weather arrives.

**Important upcoming dates:**

Jan 20 – Report Cards (Quarter 2, Semester I)

Feb 18 – Early Release

Feb 20 – Presidents Day holiday

**Admissions & Marketing Report**

We are just at the beginning of tracking the possibilities of numbers for fall, 2022. Currently we have 141 re-enrollments, plus 35 other potential students. Tuition agreements have gone out and are due February 11, 2022.

**ADMISSIONS NOTES:**

- Tuition Agreement emailed January 17 (due February 11)
- Weekly Admissions Team Meeting (updated reference forms/assessment tools)
- JK Student Visit/Assessment (February 15 & 22 @ 9-10 am)
- Kindergarten Visits/Assessments (TBD)

**2022-2023 MARKETING**

NC State Digital Marketing Bootcamp-M/W 6-9 pm (February 14-March 14)

Rosie is registered to take this introductory course.

**MISC**

- COVID updates/protocols/news
- Gratitude from the staff in the Board mailbox
- Christmas Staff Luncheon well attended and wonderful feedback!
- Formal playground dedication and blessing! Postponed until January/February
- Speech Screening-Little Bean Speech, PLLC (Was postponed from January to February)
- Calendar change due to voting schedule (March 8-school in session/May 17-no school)
- PSO News
  - Monthly staff luncheons
  - Uniform Sale
  - Community Building-RLS 5k ((Nagy)
  - Scholastic Book Fair (May 9-13)
- National Lutheran Schools Week (March 6-12)

**In response to questions asked:**

- ❖ The playground is not open for general student use after school as ‘After School Care’ uses this space Monday through Thursday. It is, however, open on Fridays to any student for after school play.

- ❖ The Multi-Child Aid Application due date was extended until Friday, January 21, 2022.
- ❖ Michelle will send a suggested wording change for clarification to The Financial Assistance Program information that is included in the Lion's Tale.
- ❖ Referral Tuition Credits are only paid out for New Family Referrals.

### **Treasurer Report**

The only item of note this month is under Computer Software Expense as compared to last year. New annual Chromebook licenses and a 3 year software purchase (paid in advance to take advantage of a discount) are responsible for the large variance on this item.

### **Financial Assistance Committee**

Tim explained that a preliminary budget for this expense (which also includes MCAP) is usually set in January and that we try to stay budgeted at less than 15% of gross tuition. Occasionally there will be an ask for an additional amount to be approved as later applications trickle in. Staff hopes to be able to establish a FA application deadline sometime in February.

**MOTION:** David Robison moved to approve a \$231,000 budget to be used for Financial Assistance and for the FA Committee to come back to the Board with an eligibility recommendation for JK in this funding at the February 17, 2022 Board Meeting.

Bill Xenakis seconded the motion.

**VOTE:** Motion Passed.

There was discussion about the viability of continuing JK. The Admin Team will include their recommendations along with their Class Plan for 2022-2023 at the February Board Meeting. They should have enough information to make a recommendation since enrollment agreements are due February 11, prior to our meeting date of February 17.

### **Principal Call Committee**

David reported things are moving forward but not as quickly as he had hoped. They would like to expand their candidate list as not all that were originally identified by the committee as good candidates are currently open to a call. This process will take a bit more time and no interviews have been scheduled yet.

## **Healthy Together Protocol Review**

**MOTION:** David Robison moved to put together an update to the “Healthy Together” policy to include the following changes:

- Masks are not required.
- Healthy people are not required to quarantine.
- Sick people should stay at home.
- Sick people can return to school once they are 24 hours free from the following symptoms:
  - Fever
  - Vomiting
  - Diarrhea

Bill Xenakis seconded.

There was much Board discussion

### **The Motion was then AMENDED to include:**

Present these changes to the RLS staff and get their feedback in anticipation of making these changes at the end of February.

Bob will call an extra staff meeting on February 1<sup>st</sup> to discuss this with all staff. He will notify them of the content prior to the meeting so they can come prepared for discussion. The Admin Team is to come up with a document to present to the staff and would revise the Healthy Together Plan.

The Preschool and Church also need to be notified that this change has been proposed, is being discussed, and will be voted upon (on February 17) in order to keep them aware so they can process how this potential change might affect their programs. Our goal is to communicate and be understanding to one another.

**This motion was TABLED until the February 17, 2022 Board Meeting.**

*Presiding Officer, David Robison adjourned the meeting at 8:53pm.*

*Minutes submitted by Secretary Michelle Wood*