

**RLS Board Open Session Meeting Minutes**  
**September 15, 2022 6:30pm**  
**In Person Meeting at RLS**

**Voting Board Members Present:** Mackenzie Sottini, John Leuenberger, Bill Xenakis, Fonda Ingram, David Miller, Chris Johanson, Michelle Wood, John Heilman  
**Absent:** Neil Porter

**Non-Voting Board Members Present:** Pastor Jonathan Blanke, Carey Reynik  
**Absent:** Bob Unger

**Staff Present:** Rosie Creasy, Deb Mahan, Robin Hester

Presiding Officer Mackenzie Sottini opened the meeting at 6:31pm and Pastor Jonathan led the opening prayer.

Mackenzie welcomed and introduced our newest board member, John Heilman, and had him tell us a little bit about himself.

**Principal's Report**

Robin Hester reported for Bob Unger. The Southeastern District Educator Conference in Williamsburg will be held in October. Amanda Powell, Jen King, and Danielle Altieri have signed up to go. They are requesting expense reimbursement for this conference (registration, hotel, gas, etc.). After discussing known costs and potential costs a motion was made.

**MOTION:** Chris Johanson moved to approve payment for Registration, Hotel, Gas and Dinner up to \$750 with a maximum of \$1000 should approved expenses exceed \$750 for three attendees of The Southeastern District Educator Conference.  
Fonda Ingram seconded.

**VOTE:** The motion passed.

Having been asked, RLS accepts both religious and medical Immunization Exemptions as is the standard of most area private schools per Rosie Creasy's findings.

Carey Reynik investigated the potential of implementing an A/B Honor Roll program at RLS but found it was not a good fit for our size and structure.

Robin updated us on the MS Retreat & transportation for September 29.

The Emergency Drill Schedule can be found below in Important Dates.

Chapel will be live-streamed on 9/28.

150 mums were sold as a fundraiser to support Resurrection Travel Group for their Spring 2023 England, Scotland and Paris trip.

Rosie gave us a PSO Update. The Leadership Team consists of Helen Gibbs, Chelsey Winn, Katie Ward, Deb Mahan, and Rosie Creasy. In answer to a question, she is planning a celebration for RLS 20 years and special T-shirts were available for order with the spirit wear order. Upcoming Events:

- Cultural Arts: Oct. 21st - Didgeridoo Down Under (October 21), Donna Washington (Storyteller) - Winter (TBA), and Spring Workshop (TBD)
- Teacher Appreciation
- Goodberry's Spirit Night (September 27)
- Spirit Gear
- Teacher Wish Lists
- Fall Family Fun (Drive In)
- Pumpkin Sale

Deb Mahan reported that Before & After School Care is going well. They are approaching their maximum of 30 students. The current Care Team consists of Lori Jones, Barb Storum, Deb Mahan, Rosie Creasy, Robin Hester, and Susan Vondette.

Rosie reported the school will survey families to identify need/interest as we resurrect summer programming. In response to a question asked, our summer camps/programs are usually open to the community as well as our students.

Rosie updated some playground maintenance items. Poison ivy on the playground was sprayed and the grounds were also sprayed for mosquitos. The Gaga Pit repair is underway.

Rosie announced our current 2022-2023 Enrollment is 168 and shared the following Important Dates:

- September 16-Teacher Work Afternoon (ER)
- September 21 - Interims
- September 22 - Lockdown (code yellow)
- September 22 - Field Trip: Zoo (5th)
- September 29 - MS Agape Overnight
- October 4 - Fire Drill w/siren
- October 19 - Fire Drill w/alarm
- October 12 - Fall Break (ER)
- October 13/14 - Fall Break (No school)
- October 12-14 - SED Conference in Williamsburg
- October 21 - End of Qtr. 1 (ER)
- October 28 - Q1 Report Cards
- October 31 - Parent Teacher Conferences (No school)

## **Principal Call Update**

Mackenzie reported that one interview has been completed and two others were being scheduled.

## **Treasurer's Report**

David Miller shared there has not been much change in the budget report since last month. Revenue is on track. Some expense items of note are gym floor under Building Repairs, Facility Costs, ads that have been paid for early in the year under Marketing & Advertising, and under Bad Debt for amounts removed from several years ago.

Needing to gather information and redo some budget numbers with a possible position change from part to full time, we will not vote to approve the budget until our October meeting.

## **2023 – 2024 Tuition Discussion**

Mackenzie announced we need to start thinking about next year's tuition amount. She will provide the board with data from other schools and information we might consider in making this decision. This discussion will continue in October.

## **Committee Updates**

Fonda has been in contact with Deb to discuss the Endowment Committee.

John Heilman asked how he could join a committee since he just became a board member and was told to reach out to anyone on a committee of his interest.

Mackenzie will send out a list of Committees and their members as well as board member emails to the entire board.

*Presiding Officer, Mackenzie Sottini adjourned the meeting at 7:35pm.*

*Minutes submitted by Secretary, Michelle Wood*