

**RLS Board Open Session Meeting Minutes**  
**October 20, 2022 6:30pm**  
**In Person Meeting at RLS**

**Voting Board Members Present:** John Leuenberger, Fonda Ingram, Chris Johanson, Michelle Wood, Neil Porter, John Heilman

**Absent:** Mackenzie Sottini, Bill Xenakis, David Miller

**Non-Voting Board Members Present:** Pastor Jonathan Blanke, Carey Reynik

**Absent:** Bob Unger

**Staff Present:** Rosie Creasy, Deb Mahan, Robin Hester

Presiding Officer John Leuenberger opened the meeting at 6:30pm and Neil Porter led the opening prayer.

John L. established there was a quorum present for the meeting to proceed.

**Principal, Admission & Marketing Report**

The Southeastern District Educator Conference was held in Williamsburg. Amanda Powell and Jen King attended. They attended sessions on the social and emotional growth of children. Amanda presented information gleaned from the conference to staff. RLS hopes to do some more education on these topics.

Teacher Rep Carey Reynik reports everyone is doing well. Teachers are finding that kids are chatty in class, perhaps from a need to talk and socialize, but that we are so fortunate to have been in school these past 2 years when many kids were not due to the pandemic.

The Camp Agape MS Retreat was cut short by hurricane Ian. The group arrived on September 29, participated in a couple of hikes and science encounters but had to pack up and head home without spending the night due to the approaching bad weather.

**PSO Updates**

- Cultural Arts: Didgeridoo Down Under is scheduled for October 21
- Teacher Appreciation (ongoing)
- Fall Family Fun: Drive-In was held October 7
- Pumpkin Sale was a great success (October 12)
- MS Halloween Dance Party is scheduled for October 28
- Scholastic Book Fair will take place November 28-December 2

### Service Projects/Fundraising

- RLS Coin Challenge (class competition) will be active October 17-28 to raise funds to support the Dudar Family (Mom & 2 boys 14 & 16 years old) who have escaped Ukraine. They are being hosted by Neil & Kelly Porter. Neil, a current RLS board member gave us an update on their transition to the US.
- NJHS will be selling Candy Grams now through October 23

The Annual Fund Campaign is set to begin November 9<sup>th</sup>. Deb sent the board a copy of the appeal letter that is to be mailed out.

### Club & Sports Update

Robin told us that girls and boys basketball has begun. RLS will be hosting the Lutheran Schools Tournament January 13 -15, 2023.

### Marketing/Admissions

A MS Open House was held October 19.

Kindergarten Shadow Day with RLP will be November 17.

RLS is now accepting applications for Fall 2023.

Letters of Intent will be distributed November 18 and due back by December 14.

RLS ads will be printed in Stroll-Lochmere in September, October, November, December, January, February, and March.

Relocation Guide will include RLS ads in July, September, and January.

Ministry Partnership continues with RLC.

A new color brochure has been printed for RLS.

Our current 2022-2023 enrollment is 168.

### **Principal Call Update**

The committee has now interviewed three candidates. The committee will now set a date to meet and discuss each candidate.

### **Treasurer's Report**

Deb Mahan reported in David's absence. Nothing new to point out since last month. Question was asked about the bad debt figure that was mentioned at last month's meeting. Clarification was that this was a different bad debt than the amount recorded in last year's budget.

As there were no questions regarding the adjusted budget presented for 2022-2023 the following motion was made.

**MOTION:** Neil Porter moved to approve the 2022 – 2023 Adjusted Proposed Budget. Chris Johanson seconded.

**VOTE:** The motion passed. The 2022-23 Budget is approved.

### **2023 – 2024 Tuition Discussion**

Prior to this meeting Mackenzie had sent out charts including historical tuition numbers for RLS as well as several other area private schools. These numbers were discussed as were student costs, financial assistance, inflation, and teacher raises. There were some financial numbers unknown at this time. The board would like Mackenzie, Deb, John L., David, and Bob to get together to look at the numbers and bring a proposal for the board to discuss and vote on.

**MOTION:** Chris Johanson moved to table the discussion of 2023-2024 tuition until the November Board Meeting.

John Heilman seconded.

**VOTE:** The motion passed. The 2023-2024 tuition will be voted on at the November 2022 Board Meeting.

### **Committee Updates**

Robin Hester will send a list of the Professional Development Events already scheduled to the committee – Pam Barnette, Chris Johanson, & John Leuenberger.

Deb reported that Mid-Atlantic Lutherans in Mission (MALIM) has asked if we were to do an Endowment fundraiser, would we consider making a donation to them? No fundraiser is currently planned, but wanted to provide this information to the board.

### **Review of 1 Year Goals**

John L. reviewed our list of goals and we seem to be on track.

*Presiding Officer, John Leuenberger adjourned the meeting at 7:38pm.*

*Minutes submitted by Secretary, Michelle Wood*